



CITY OF KIRKLAND

REQUEST FOR PROPOSALS Air Compressors and Fill Station JOB NO. 07-10-FB

PROJECT SCOPE: The City of Kirkland is accepting proposals from qualified suppliers of Air Compressors used to charge Self Contained Breathing Apparatus (SCBA) that are used by firefighters. Two replacement air compressors and one fill station are required. One air compressor will be stationary and located at Kirkland Fire Station 26. The second air compressor will be mounted on apparatus (AU21).

BACKGROUND ON THE CITY OF KIRKLAND: The City of Kirkland, Washington is located in the Seattle metropolitan area, on the eastern shore of Lake Washington and approximately 10 miles east of downtown Seattle. It has a population of approximately 48,000. The City of Kirkland employs 450 full-time employees and additional seasonal staff. A full community profile is available from the [City of Kirkland Website](#) (PDF).

BACKGROUND ON THIS PROJECT: The purpose of this RFP is to purchase an air compressor to replace the existing air compressor at Kirkland Fire Station 26 with a medium volume air compressor and fill unit, and to replace an apparatus mounted air compressor with a medium volume air compressor to apparatus AU21.

EQUIPMENT SUMMARY:

Project #1; Station Air Compressor & Installation

- 1 Air Compressor; 6000psi; >20cfm; gas monitoring system
- 1 Fill Station; Detached Unit; Dual cylinder filling ability
- 3 storage bank air cylinders; 6000psi

Project #2; Apparatus Air Compressor & Installation (See Attachment A to this RFP for specifications of apparatus AU21)

- 1 Air Compressor; 6000psi; minimum 75% cfm capacity of station compressor; gas monitoring system; Compt #1;
- 1 Generator; Undermount; PTO
- Independent Electrical Infrastructur

KFD preferences: First consideration given to vendors with ability/proposal to undermount a PTO driven generator within chassis frame.

KFD will host a supplier orientation from April 5 through April 7 for detailed information on *arrangement, allowances and capacities* of proposed installation sites.

Suppliers are to contact Jim Fink, Emergency Vehicle Technician, at 425-587-3880 to arrange for a site visit.

REQUIREMENTS:

- One supplier to support both compressors and all associated components.
- Supplier to provide technician response within 24 hours from time of call for repair of manufacturer's warranted products.
- Generator/Electrical system service facility within 100 miles of Kirkland.
- Supplier must have ability to modify/upgrade electrical capacity.
- Proposed installation must not require more than minimal alterations to apparatus or structure (e.g. air intake piping).
- Proposed installation must allow for easy access for routine servicing of compressors.
- Installed compressors must include safety devices/cutouts (e.g. compressor shut down if ventilation doors are not open).
- Fill station must be easy to use.
- Installation of stationary air compressor will be at:

Fire Station 26, Rose Hill, 9930 124th Ave NE, Kirkland

PROPOSAL CONTENTS: Each proposal is to include the following information:

- Price, including installation and any freight charges, for each air compressor, the fill station and any required add-ons (e.g. air monitoring alarms).
- Specifications for the proposed equipment ensuring that it is compatible with current and future power sources.
- Specifications and plans for installation; including location of controls, required AU21 apparatus and structure modifications, and weights, size, arrangement and operating decibels of proposed equipment.
- Factory recommended service schedules for all components and location(s) of authorized service representative(s).
- An estimated cost summary for all regular equipment services for 12 years.
- Summary of factory warranties for all equipment and associated components.
- Delivery time after receipt of order.
- Completed Statement of Suppliers Qualifications
- Completed Noncollusion Affidavit

TENTATIVE SCHEDULE OF EVENTS:

| | |
|---------------------|-------------------------|
| RFP issued | March 26, 2010 |
| Site visits | April 5 - 7 |
| Proposals due | April 14 at 4:00 pm PDT |
| Proposals evaluated | April 15 - 23 |
| Decision to Award | April 28, 2010 |

QUESTIONS REGARDING THIS RFP: ALL questions must be submitted in writing (Email will suffice) to the RFP coordinator. Questions and answers will be forwarded to all proposing suppliers who provide contact information. In order to make information available to all proposing suppliers, no questions will be entertained after 5:00 pm on April 9.

RFP COORDINATOR:

Barry Scott, Purchasing Agent
City of Kirkland
Phone: (425) 587-3123
Fax: (425) 587-3110
E-mail: bscott@ci.kirkland.wa.us

DISTRIBUTION OF RFP DOCUMENT AND ADDENDA: This RFP can be downloaded directly from the City of Kirkland's website at www.ci.kirkland.wa.us (Click on "City Purchasing" button.) Those who wish to automatically receive any addenda or a notice of cancellation should provide contact information by emailing Barry Scott, Purchasing Agent, at bscott@ci.kirkland.wa.us. Those who choose not to submit contact information will be solely responsible for monitoring the City's website for any addenda or a notice of cancellation.

PROPOSAL PREPARATION: Firms submitting proposals shall be responsible for any and all costs and/or expenses associated with preparing such proposal.

SUBMISSION OF PROPOSALS: All proposals must be received no later than **4:00 pm PDT on April 14, 2010**. Paper submittals must be in a sealed envelope with an original and two copies. Paper submittals must be addressed to:

**City of Kirkland
Attn: Barry Scott, Purchasing Agent
RFP No. 07-10-FB
123 5th Ave
Kirkland, WA 98033**

It is preferred that proposals be emailed in PDF or MS Word format to:

bscott@ci.kirkland.wa.us

It is the responsibility of the supplier to be sure the proposals are sent sufficiently ahead of time to be received **no later than 4:00 pm** on the due date. Proposals received after the deadline will not be considered for award of contract.

EVALUATION PROCESS: Proposals will be evaluated by a panel of City Fire Department and Fleet Management staff. After an initial review of the proposals, the City's evaluators may select finalists to meet with the panel to discuss their proposals.

It is important that the responses be clear and complete so that the evaluators can adequately understand all aspects of the proposal. The evaluators will consider how well the supplier's proposed solutions meet the needs of the City.

Award of the contract will be made to the supplier submitting a proposal that best meets the City's needs and budget as determined by the City's evaluation team.

The City of Kirkland reserves the right to reject any or all proposals and to waive informalities or irregularities with respect thereto.

CONTRACT: The contract shall consist of the following documents: The Request for Proposals (RFP), the accepted proposal, the purchase order issued by the City and any agreed upon written changes to any of the foregoing documents. The contract documents are complimentary and what is called for in any one document shall be binding as if called for by all.

COOPERATIVE PURCHASING: RCW 39.34 allows cooperative purchasing between public agencies in the State of Washington. Public agencies which have filed an Intergovernmental Cooperative Purchasing Agreement with the City of Kirkland may purchase from City of Kirkland contracts, provided that the supplier has agreed to such participation. The City of Kirkland does not accept any responsibility for purchase orders issued by other public agencies.

COMPLIANCE WITH LAWS: The supplier shall comply with all applicable federal, state and local laws, rules, and regulations, affecting its performance and hold the Purchaser harmless against any claims arising from the violation thereof.

NONCOLLUSION: The supplier must certify that their firm has not entered into any agreement of any nature whatsoever to fix, maintain, increase or reduce the prices or competition regarding the items covered in this Request for Proposals. Supplier is to complete the attached Noncollusion affidavit and submit it with the proposal.

PAYMENT TERMS: Net 30 days after delivery, acceptance and receipt of invoice. Acceptance includes proof of U/L certification as well as inspection and approval by City of Kirkland's Emergency Vehicle Mechanic.

FREIGHT TERMS: Quoted price is to include delivery to designated locations. Shipping will be FOB destination and include delivery and installation.

**CITY OF KIRKLAND REQUEST FOR PROPOSAL
AIR COMPRESSORS & FILL STATION
JOB NO. 07-10-FB
STATEMENT OF SUPPLIER'S QUALIFICATIONS**

Each supplier shall prepare and submit the following data along with their proposal.

1. Company: _____
2. Business Address: _____
3. Business Phone: _____ Fax: _____
4. How many years have you been engaged in business under the present firm name? _____
5. List recent projects completed by your company, including contracting agency type of work and approximate cost: (Provide at least three contract references with phone numbers.)
 - (1) _____
 - (2) _____
 - (3) _____
 - (4) _____
 - (5) _____
6. Bank references: _____
7. State of Washington Registration No.: _____
8. Federal IRS Identification No.: _____
9. I certify that other contracts now in progress or hereafter obtained will not interfere with timely performance of services to the City of Kirkland should I become the successful bidder.

Authorized Signature: _____

Print Name: _____

Title: _____ Date: _____

Return this form with your proposal by 4:00 pm on March 24, 2010

**NONCOLLUSION AFFIDAVIT
RFP FOR AIR COMPRESSORS & FILL STATION
JOB NO. 07-10-FB**

STATE OF WASHINGTON }
COUNTY OF KING } SS

The undersigned, being duly sworn, deposes and says that the person, firm, association, co-partnership or corporation herein named has not either directly or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in the preparation and submission of a proposal to the Owner for consideration in the award of a contract on the improvements described as follows for the City of Kirkland:

Primary supplier of air compressors (2) and fill station.

FIRM NAME

AUTHORIZED SIGNATURE

Sworn to before me, this _____ day of _____, 2010.

Notary Public
in and for the State of Washington
Residing at _____

My Commission Expires:
